

Record of Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Councillor Elaine Ware
Key decision?	Yes
Date of decision (same as date form signed)	17 June 2014
Name and job title of officer requesting the decision	Ben Border Leisure Facilities Officer
Officer contact details	Tel: 01235 540364 Email: ben.border@southandvale.gov.uk
Decision	That the cabinet member for economy, leisure and property approves the Vale Council entering into an ICC Infrastructure Conditions of Contract Measurement Version, August 2011 with Swimboard Ltd trading as Miletree Construction, Milton Keynes , for both the refurbishment of the existing car park and construction of additional parking provision at the White Horse Leisure and Tennis Centre (WHLTC), Abingdon.
Reasons for decision	<p>Since the WHLTC opened in 2002, the level of car park provision has proved to be inadequate. The car park's capacity is exceeded on a regular basis and has led to hazardous parking on the site, which frequently overflows to adjacent roads. The lack of adequate car parking is a recurring theme of customer dissatisfaction. In addition, the interlocking block paving has failed in critical areas and despite having received several remedial repairs, one of which was a complete relaying of all carriageway block paving at a cost of £120,000 in 2006/07, the stability of the carriageways has remained problematic.</p> <p>There are two phases to the project; firstly to construct a new hard-surfaced 99 space overflow car park area on the open space and woodland on the west and north side of the centre. This includes new and improved access roads and provision of associated landscaping, drainage, lighting and signage. Construction of a new cycleway with an associated informal pedestrian road crossing is also required and included within the works.</p> <p>The second part of the project is to make improvements to</p>

the existing car park. This includes resurfacing the existing carriageways, improved lining, the creation of an additional five disabled parking spaces, signage and other minor improvements for users of the facilities.

The procurement was undertaken following the Vale Council's restricted procurement procedure as the works contracts is below the OJEU threshold.

Eighteen contractors responded to the pre-qualification questionnaire (PQQ), which went through two levels of assessment (eligibility and selection). Each level had to be passed successfully by a contractor in order to proceed to the next stage of the process.

Two contractors did not complete the eligibility stage successfully and were disqualified.

Of the sixteen contractors who completed both levels of the PQQ stage successfully, we shortlisted seven contractors and invited them to stage two of the process - 'Invitation to Tender'. This was evaluated on a single level award criteria basis.

Two bidders (A and D) did not provide final submissions due to not having the capacity to meet the deadlines stipulated in the programme.

Officers evaluated the remaining five bids against the award criteria (technical proposal 40 per cent and financial proposal 60 per cent), with the results shown in the following table:

Rank	Bidder	Technical Proposal	Financial Proposal	Total
1	C	26.00	60.00	86.00
2	G	29.00	54.88	83.88
3	B	26.50	53.11	79.61
4	E	27.00	51.53	78.53
5	F	18.50	47.48	65.98
6	A	Did not submit		
7	D	Did not submit		

The cabinet member for economy, leisure and property considered the submissions from the Restricted ITT and took into account the comments arising from the tender process. The cabinet member agrees with the recommendation of awarding of the contract to bidder C, which is **Swimboard Ltd trading as Miletree Construction, Milton Keynes.**

Alternative options rejected

During the past twelve years, different alternative solutions have been discussed, including re-configurations of the existing car park and traffic flow to achieve additional

	spaces. The current interlocking block paving in the running lanes and parking bays limited any extra spaces being achieved.		
Legal implications	A formal contract in the form specified above will need to be entered into prior to the works commencing		
Financial implications	<p>The construction of new parking spaces at the WHLTC received an approved capital budget (YC 32) of £250,000 for the 2013/14 financial year. This was rolled forwards to 2014/15. A budget transfer of £200,000 was completed from the Vale's rolling capital budget (2013/14) for refurbishment of property assets for the improvements to the existing car park, providing a total of £450,000 for the whole project.</p> <p>The cost of the construction and improvement works for this project is £389,172</p> <p>This cost Includes a general contingency allowance of £35,000. However, we do not envisage this allowance being required and will be working with the preferred contractor for value engineering solutions to achieve savings.</p>		
Other implications	None		
Background papers considered	N/A		
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	None		
List consultees		Name	Outcome
	Ward councillors		
	Legal	Pat Connell - Senior Contracts and Property Lawyer	Agreed 16 June 2014
	Finance	Bob Watson - Accountancy Manager (Technical)	Agreed 16 June 2014
	Human resources		
	Sustainability		
	Diversity and equality	Cheryl Reeves – Equalities Officer	Agreed 13 June 2014
	Communications		
	Head of service	Chris Tyson – Head of Economy, Leisure and	Agreed 16 June 2014

		Property		
	Strategic management board	David Buckle – Chief Executive	Agreed	16 June 2014
Confidential decision? If so, under which exempt category?	No, but the two appendices are confidential.			
Call-in waived by Scrutiny Committee chairman?	No			
Cabinet member's signature To confirm the decision as set out in this notice.	Signature _Councillor Elaine Ware_____			
	Date _____ 17 June 2014 _____			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 17 June 2014	Time: 09:00
Date published to Scrutiny Committee	Date: 17 June 2014	
Call-in deadline	Date: 24 June 2014	Time: 17:00